

DATE: May 18, 2004

TO: CITY CLERK

FROM: Sisters of Perpetual Adoration
Teresa Andow Cossio
145 N. Cotton St.
El Paso, Texas 79901

CITY CLERK DEPARTMENT

2004 JUN 27 PM 11 39

Telephone No. (915) 533-5323
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

June 2, 2004

Item should read as follows:

Sisters of Perpetual Adoration to hold a procession on June 13, 2004 from 8:00 a.m. to 9:45 a.m. Route:

Start on Magoffin St. to Cotton, turn left on Cotton to Myrtle, turn left on Newman, and finish at Magoffin

St., at the church. Approximately 100 persons will take part. (District 8) [Teresa Andow]

SPECIAL INSTRUCTIONS:

PERMIT # 04-045

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ N/A TXDOT

☒ N/A STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

May 14, 2004 9:41AM CITY OF EL PASO

0413/03-1 05/17/2004 003 11
UPPP - AMPLIFICATION PERMIT PROCESSION \$
15.75 No. 5452 P. 3

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Sisters of Perpetual Adoration

(Person/Organization)

Contact Person:

Teresa Andow Possio / Sr Ma Isabel

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Christ the King Corpus Christi celebration mass

(Moving)

☐ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: procession

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

June 13, 2004

Total Time of Event:

from 8:00am to 9:45am
(Time) (Time)

Time in which police traffic control services will be needed:

from 9:10am to 9:45am

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

6/1

4. Approximate number of participants:

100 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 0

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Adoration of the Blessed Sacrament

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Will exit the Sanctuary on Magoffin and proceed
north on Cotton to Myrtle Street⁺ toward downtown. 1 block
only. Turn left on Newman to Magoffin and main Entrance

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes X No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

self cleaning

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

M. Tania Anderson-Castro
Signature of Applicant

May 17, 2004
Date

For Sister of Perpetual Adoration
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: SISTER OF PERPETUAL ADORATION PROCESSION

\$15.75 Fee Paid: 0413705-1 05/17/2005 003 11

\$21.00

City Council Hearing: JUNE 1, 2004

Copy to:

☒ Police Department

☒ Fire Department

☒ Sun Metro

☐ Parks Department

☒ Engineering-Traffic Div.

☐ Highway Department

☐ Street Department

☐ Civic Center

Comments:

PERMIT

EVENT: SISTERS OF PERPETUAL ADORATION PROCESSION

LOCATION MAGOFFIN, COTTON, MYRTLE, AND NEWMAN

DATE OF EVENT: JUNE 13, 2004 FROM 8:00 A.M. TO 9:45 A.M.

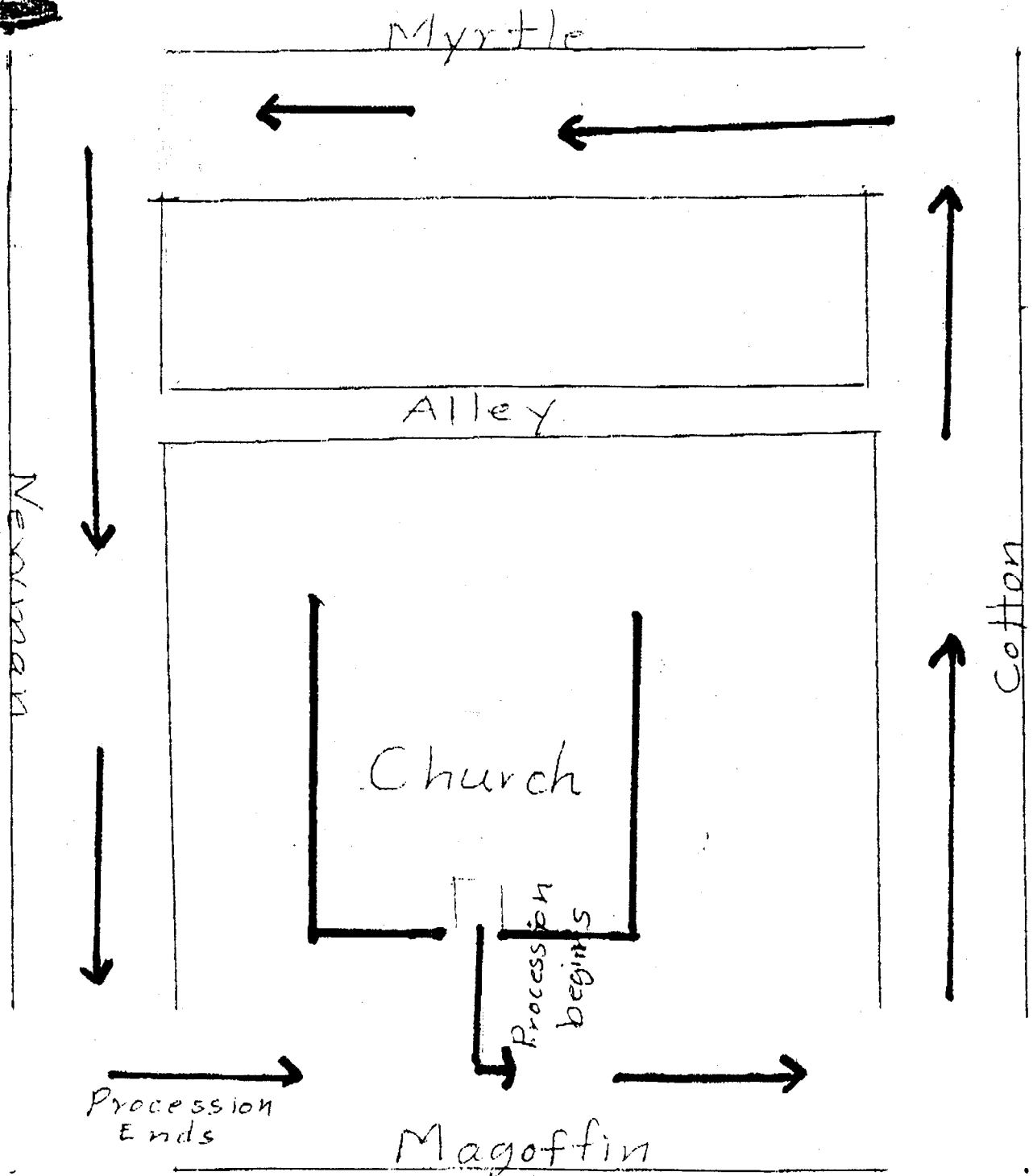
City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



V.I.S.M.I.
Monastery of Perpetual Adoration
145 North Cotton Street
El Paso, Texas 79901
915-533-5323



June 22 2003

For Office Use Only

Event: SISTER OF PERPETUAL ADORATION PROCESSION

\$15.75 Fee Paid: 0413705-1 05/17/2005 003 11
\$21.00

City Council Hearing: JUNE 1, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

CAJUN 11, F905 sub 902

PERMIT

EVENT: SISTERS OF PERPETUAL ADORATION PROCESSION

LOCATION MAGOFFIN, COTTON, MYRTLE, AND NEWMAN

DATE OF EVENT: JUNE 13, 2004 FROM 8:00 A.M. TO 9:45 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

MAY 18, 2004 10:17AM

CITY OF EL PASO

No. 5471 P. 5/6

For Office Use Only

Event: SISTER OF PERPETUAL ADORATION PROCESSION

\$15.75 Fee Paid: 0413705-1 05/17/2005 003 11
\$21.00

City Council Hearing: JUNE 1, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection to
the event.
L. Lynn 5/19/04*

PERMIT

EVENT: SISTERS OF PERPETUAL ADORATION PROCESSION

LOCATION MAGOFFIN, COTTON, MYRTLE, AND NEWMAN

DATE OF EVENT: JUNE 13, 2004 FROM 8:00 A.M. TO 9:45 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SISTER OF PERPETUAL ADORATION PROCESSION

\$15.75 Fee Paid: 0413705-1 05/17/2005 003 11

\$21.00

City Council Hearing: JUNE 1, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO
PROPOSED EVENT. TRAFFIC CONTROL AS PER
SUBMITTED PLAN. E.P.P.D.
[Signature] 5/18/04

PERMIT

EVENT: SISTERS OF PERPETUAL ADORATION PROCESSION

LOCATION MAGOFFIN, COTTON, MYRTLE, AND NEWMAN

DATE OF EVENT: JUNE 13, 2004 FROM 8:00 A.M. TO 9:45 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SISTER OF PERPETUAL ADORATION PROCESSION

\$15.75 ☐ Fee Paid: 0413705-1 05/17/2005 003 11
\$21.00 ☐ Date

City Council Hearing: JUNE 1, 2004
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Traffic & Trans. Dept.
☒ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 3 officers and 3 vehicles.

Estimated cost to city: \$250.00 Estimated cost to applicant: \$50.00

PR 04-045

PERMIT

EVENT SISTER OF PERPETUAL ADORATION PROCESSION

LOCATION: MAGOFFIN, COTTON, MYRTLE, AND NEWMAN

DATE OF EVENT: JUNE 13, 2004 FROM 8:00 A.M. TO 9:45 A.M.

CITY COUNCIL ACTION: ☐ Approve ☐ Disapprove ☐ Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

THIS IS NOT A PERMIT

May 24, 2004

Sisters of Perpetual Adoration
Teresa Andow Cossio
145 N. Cotton
El Paso, Texas 79901

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, JUNE 2, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

Sisters of Perpetual Adoration to hold a procession on June 13, 2004 from 8:00 a.m. to 9:45 a.m. Route: Start on Magoffin St. to Cotton, turn left on Cotton to Myrtle, turn left on Newman, and finish at Magoffin St., at the church. Approximately 100 persons will take part. (District 8) [Teresa Andow] Permit 04-045

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 3 OFFICERS AND 3 VEHICLES. ESTIMATED COST TO CITY: \$250.00 ESTIMATED COST TO APPLICANT: \$50.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR